

COMMISSION MEETING MINUTES  
July 12, 2005

The Board of Davis County Commissioners met in the Commission Chambers of the Davis County Courthouse, Farmington, Utah on July 12, 2005. Members present were Chairman Carol R. Page, Commissioner Dannie R. McConkie, Commissioner Alan Hansen, Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil County Attorney Gerald E. Hess, and Commission Office Manager Linda May.

2004 Annual  
Audit Report

Jeff Ambrose, Crane, Christensen & Ambrose, gave his report on the 2004 annual audit for Davis County. Mr. Ambrose thanked the employees of Davis County for their courteous ways in assisting with materials needed for the audit. A special thanks to the Clerk/Auditor staff for being so helpful in giving assistance. The Comprehensive Annual Financial report of Davis County, Utah, for the year ended December 31, 2004 is now available. Pages 19 through 25 highlight the management's discussion and analysis. The overview and analysis should assist the reader to gain a more complete knowledge of the County's financial performance. This is the second year that the County has implemented new reporting standards established by the Governmental Accounting Standards Board (GASB). Comparative analyses to previous year's results are provided in the CAFR. No formal management letter for any non-compliance was issued.

The following highlights are significant:

Government-wide: The County's net assets increased \$4.0 million or 5.0 percent over the prior year. The increase is almost wholly due to the increase in net assets of governmental activities. Net assets of business-type activities decreased \$1,083 or less than .03 percent.

Fund Level: Fund balances in the County's governmental funds decreased \$4.5 million or 19 percent from the prior year to a total of \$19.1 million. The primary reason for the decrease in fund balance was the use of the remaining \$7.7 million from the 2003 Conference Center bond held for completion of the Conference Center. Without the funds held for Conference Center construction, other governmental fund balances increased \$3.2 million or 20 percent in 2004. No taxes were raised in 2004.

Property tax revenues were 3 percent higher in 2004 than the prior year primarily due to growth of the property tax base throughout the County. The County's total sales taxes also grew 3.4 percent, a sign of continued growth and economic recovery.

Long-Term Debt: The County's long-term debt decreased \$2.3 million, or 10.8 percent to \$18.9 million in 2004.

Davis County has had a very healthy year. The commissioners thanked Mr. Ambrose and the firm for the report.

Agreement  
#2005-190  
NLE for  
Wireless  
Equipment  
Maintenance  
for Libraries

Pete Giacoma, Davis County Library Director, presented agreement #2005-190 with NLE. The company will provide the maintenance of the wireless equipment at four of the branch libraries. The contract is from July 1, 2005 – June 30, 2010. The amount is \$750.00 yearly. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2005-191  
Layton City  
Corp for Rental  
of  
Amphitheater  
for Library  
Reading  
Program

Pete Giacoma, presented agreement #2005-191 with Layton City Corporation. It is a rental agreement for use of the Layton City Amphitheater on August 27 for the Library Summer Reading Program. It is a payable in the amount of \$75.00. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2005-192  
Kaysville City  
for Meager  
with Davis  
County Library

Pete Giacoma, presented agreement #2005-192 with Kaysville City. This is for the meager of the Kaysville Library with the Davis County Library. Mayor Brian Cook stated that this document represents the potential end of the process to decide to merge. Recently, in a very difficult and emotional decision, the Kaysville City Council voted to approve a merger of the Kaysville City Library into the Davis County Library

system. The Davis County Library has remained neutral and has provided valuable statistical information.

Pete gave out a press release that confirms the hope that the citizens of Kaysville will take advantage of and participate in the public libraries and the explosion of information and join the communities in Davis County in pooling tax dollars and resources to share the costs and the benefits of developing library services. Kaysville residents may sign up immediately for library cards with the Davis County Libraries at no charge. Immediately, the number of items Kaysville residents will have access to will rise from 53,000 to nearly 575,000 items. Once the merger is achieved, Kaysville residents will be able to access these items either by having them brought to the Kaysville Branch Library by the daily-delivery service operated by the County Library or by visiting any of the other six Davis County branch libraries. This expanded access will cost Kaysville residents approximately the same amount--\$36.00 per year on a home valued at \$150,000—as they pay now for the Kaysville City Library. The Davis County Library will also request that the Weber County Library include Kaysville residents in the cooperative borrowing agreement between the two county library systems. Davis County pledges to the citizens of Kaysville that we will do everything possible to make the merger succeed; but we also invite and welcome the participation of staff members of the Kaysville City Library and members of the Kaysville City Library Board of Directors to participate in planning for and carrying out the transition.

Agreement  
#2005-193  
Davis  
Behavioral  
Health to  
Provide RSAT  
Services to  
Inmates

Dave Boucher, Davis County Sheriff’s Office, presented sub-contract agreement #2005-193 with Davis Behavioral Health. The in-kind funds of \$25,433.33 (relates to #2005-183) for services provided for Residential Substance Abuse Therapy Treatment (RSAT) service to the Davis County Correctional Facilities inmates will be met by payment of salary and in-kind match for personnel training and travel. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Approval of  
Information  
Systems Policy  
#104,  
Information  
Technology  
Usage

Mark Langston, Davis County Information Systems Director, presented a change for Information Systems Policy #104, Information Technology Usage. The recommended changes are paragraph 4.2 to be modified to more clearly defines an authorized user; paragraph 5.4 spells out the consequences for damage to equipment or adversely affecting Internet or network services; and, paragraph 5.5 to affirm the responsible parties for adherence to the policy. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye.

Change Order  
#2005-90B  
HHI Corp for  
Training Room  
Remodel

Mark Langston, presented change order #2005-90B with HHI Corporation. It is to add a mobile workstation and modifications of items of the original contract. It is an accounts payable for \$1,625.10. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

The approval of procedure for signing of Internet Connections for recorder’s information will be delayed until next week.

Agreement  
#2005-194  
Qwest for  
Phone Rates

Diana Reich, Davis County Health Department, presented agreement #2005-194 with Qwest. It is a site agreement under State Contract #AR1578 providing reduced rates for voice and data communication services for the I/M Tech Center telephone lines/services. It is a payable in the amount of \$274.05 monthly. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2005-195 UT  
Dept of Health  
Funding for C3  
Programs

Diana Reich presented agreement #2005-195 with the Utah Department of Health. It is to provide funds for the following C3 programs: cancer, injury, community collaboration, comprehensive tobacco, heart disease and stroke, tobacco prevention and diabetes. It is a receivable in the amount of \$414,543.00.

Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2005-196  
Dept of Human Services for Funds for Senior Services

Agreement #2005-196 with the Department of Human Services to provide funds for services to seniors in Davis County was presented. It is a receivable in the amount of \$1,193,596.00. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2005-197  
Ivie Code Group, Inc. for Inspections for Jail Expansion

Agreement #2005-197 with Ivie Code Group, Inc. was presented. The company has the expertise as required for inspections by Farmington City and they will inspect the jail expansion project thus precluding the payment of Farmington City inspection fees. It is a payable in the amount of \$39,139.75. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2005-198  
AMEC Earth & Envir. Inc. for Testing of Soils Etc. for Jail Expansion

Agreement #2005-198 with AMEC Earth & Environmental, Inc. was presented. The company will provide sampling, testing, and observations of soils and asphalt/concrete for the jail expansion project. It is a payable in the amount of \$38,828.00. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2005-199  
UCIP for Builders Risk Insurance for Jail Expansion

Agreement #2005-199 with the Utah Counties Insurance Pool was presented. It is to obtain a policy for Builders Risk for the Jail Expansion Project. It is a payable in the amount of \$32,034.00. Commissioner McConkie made a declaration and disclosure that he is President of the Board of Trustees for UCIP. There is no personal financial gain from the transaction. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2005-200  
Layton Hills Mall to be Used as Satellite Voter Registration Site

Pat Beckstead, Elections Coordinator for the Davis County Clerk/Auditor Office, presented agreement #2005-200 with Layton Hills Mall. It is a promotional agreement to use the Layton Hills Mall as a satellite voter registration site. The dates are September 23 and 26 as well as October 28 and 31, 2005. There is no cost to Davis County. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2005-201  
HHI Corporation to Do Remodel of the Basement of Headquarters Library for Housing Election Equipment

Agreement #2005-201 with HHI Corporation was presented. The company will do remodeling in the basement of the Headquarters Library to prepare open space for future storage and work area for election equipment and workers. Three cities have volunteered to use the equipment this fall for their municipal elections. The contract for the equipment should be coming to Davis County soon. It is a payable in the amount of \$33,065.00. An additional \$10,000.00 will be yet be needed for security and electrical. Commissioner Hansen made a motion to approve the agreement as explained. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

2005 Certified Tax Rates

Steve Rawlings, Davis County Clerk/Auditor, presented the 2005 Davis County Utah Tax Rate Summary as follows for Certified Rates: General County Purposes 0.001501, Interest and Sinking Fund (Jail) 0.000175, Assess & Collect – State 0.000173, Assess & Collect – County 0.000072, County Special Service Area 0.00094, and County Library (excluding Kaysville) 0.000426. Steve Rawlings thanked Jonathan Lee, Director of Finance of the Clerk/Auditor Office, for having the information prepared a day ahead of the deadline. Jonathan put many extra hours into the process. Commissioner McConkie made a motion to approve the tax rates as presented. Commissioner Hansen seconded the motion. All vote aye.

Resolution #2005-202 Tax Rate of Levying Taxes for So. Davis Recreation District

Resolution #2005-202 adopting a tax rate for the purpose of levying taxes within the South Davis Recreation District for the year 2005 was presented by Steve Rawlings, Davis County Clerk/Auditor. Steve Rawlings gave a declaration and disclosure that he also serves as the Clerk for the South Davis Recreation District. The Board of the South Davis Recreation District does hereby, subject to approval of the Davis County Commission, set, establish and adopt the tax rate of .000144 for operation and maintenance and a tax rate of .000392 for debt service for a total combined tax rate of .000536 for the purpose of levying taxes within the District for the year 2005. Jonathan Lee sent to the State minutes of the South Davis Recreation District and financial documents and the State made the calculation. The 2005 tax notices going to the district’s taxpayers will reflect the tax. Commissioner McConkie also gave a declaration and disclosure that he is a member of the South Davis Recreation Board. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Budget Changes for Estimated Certified Tax Rate and Jail Expansion Bond Interest

Steve Rawlings, Davis County Clerk/Auditor, presented a budget change as follows:

Decrease	Curr. GF Property Tax	10-3110-000	\$898,001.00
Increase	Curr. Debt Svc Tax	31-3110-000	\$192,070.00
Decrease	Curr. SSA Prop Tax	25-3110-000	\$ 9,976.00
Increase	Curr. A&C Tax	10-3115-000	\$258,148.00
Increase	Curr. Lib. Prop Tax	23-3110-000	\$ 55,528.00
Increase	Sales & Use Tax	10-3130-000	\$402,231.00
Increase	G.O. Bond Interest	31-4743-820	\$501,500.00
Increase	G.O. Bond Fees	31-4743-830	\$ 3,000.00

These transactions true up the budgeted 2005 property tax to estimated per Certified Tax Rate. Also it increases budget for the Jail Expansion Bond’s 2005 interest payment from Fund Balance. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Resolution #2005-203 to Adopt Speed Limits & Other Regulatory Signs in Unincorporated Area

Resolution #2005-203 to adopt speed limits and other regulatory signs in the unincorporated area of Davis County was presented. After conducting an engineering and traffic investigation, the Davis County Traffic Committee recommends to the Board of County Commissioner that the county road starting at the intersection of Valley View Drive and SR-89, north of 2500 North in Layton in the unincorporated area of Davis County should have speed restriction signs posted. A further recommendation is that regulatory signs be placed along the Antelope Island Causeway prohibiting unattended cars from parking along the Antelope Island Causeway. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2004-363D Stanley Consultant to Extend Date of Contract

An amendment #2004-363D with Stanley Consultant was presented. The request is for the date to be extended until December 31, 2005 for the plans to repair the Antelope Island Causeway. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2005-204 & #2005-204A Tom Stuart Construction for ROW & Storm Drain Channel Work

Agreement #2005-204 and right-of-way easement #2005-204A with Tom Stuart Construction was presented. Public Works will relocate the storm drain channel along the area where the right-of-way easement has been given. It is an account receivable in the amount of \$10,000.00 from Tom Stuart Construction for the cost of the pipe. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2005-205 AMEC Earth & Envir. For Soils Testing

Kent Sulser, Davis County Community and Economic Development, presented agreement #2005-205 with AMEC Earth & Environmental, Inc. for boring and drilling for the new anticipated DMV building. This is part of the due diligence prior to Davis County making a decision about the proposed site being viable.

Factors relating to groundwater, liquefaction, geotechnical, and pavement placement will be analyzed. It is a payable in the amount of \$3,900.00. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Board  
Appointments  
for DACVB:  
Linda Kelley  
Mark  
Livingston and  
Gary Griffeth

Three board positions for the Davis Area Convention & Visitors Bureau need to be filled. The recommendations are as follows: Reappoint Linda Kelley for a three-year term (August 2008); reappoint Mark Livingston for a three-year term (August 2008); and make a new appointment of Gary Griffeth for a three-year term (August 2008). Kevin Garn has asked not to be reappointed. A letter of appreciation will be sent for his hard work and dedication to the position. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye.

Commissioner McConkie made a motion to convene as the Board of Equalization. Commissioner Hansen seconded the motion. All voted aye.

Personal  
Property Tax  
Appeal for  
Smith's Food  
& Drug Centers  
Inc. was  
Resolved

A personal property tax appeal scheduled to be heard in behalf of Smith's Food and Drug Centers, Inc. was not held as the matter was resolved directly with the Davis County Assessor's Office prior to it being presented at this meeting. The properties are Smith's Satellite/Intr. Reg. Off #4007 – Bus #15947; Smith's Food & Drug #444 – Bus #20963 (error adjustment by Assessor's Office/refund to be issued); Smith's Distribution Center – Bus #4821 (state audit by Herb Jenkins); Smith's Mgmt Corp #135 – Bus #4199; Smith Food & Drug Centers #140 – Bus #5430; Smith's Food & Drug Centers, Inc. #142 – Bus #11981; Smith's Food & Drug Centers, Inc. #149 – Bus #4198; and Smith's Food & Drug Centers, Inc. #151 – Bus #5431. Due to change of ownership and records transactions the discrepancies occurred. Stan Johnson, Burke & Nickel, representing Smith's properties withdrew the appeal.

Property Tax  
Register  
Approved

Commissioner McConkie made a motion to approve the property tax register as presented. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Hansen made a motion to reconvene the regularly scheduled commission meeting. Commissioner McConkie seconded the motion. All voted aye.

Commission  
Minutes  
Approved

Commissioner Hansen made a motion to approve the commission meeting minutes of June 14 and 21. Commissioner McConkie seconded the motion. All voted aye.

Personal  
Property Tax  
Register  
Approved

A personal property tax register as prepared by the Davis County Assessor's Office was presented. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye.

Personnel  
Register  
Approved

A personnel register was presented. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye.

Check  
Registers  
Approved

Check registers as prepared by the Davis County Clerk/Auditor were presented. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2005-206  
USU Jr.  
Engineering for  
Science  
Discovery Tent  
at Fair

Agreement #2005-206 with the Utah State University Junior Engineering was presented. It is for the Science Discovery Tent at the 2005 fair. It is a payable in the amount of \$2,500.00. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2005-207  
Robinette  
Sound for  
Sound System  
at Fair

Agreement #2005-207 with Robinette Sound was presented. The company will provide the sound for the Main Stage and Free Concert Stage at the 2005 Fair. It is a payable in the amount of \$3,900.00. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

The following agreements were presented for companies to receive internet connection to receive recording information:

#2005-208	David Amberson	\$15.00 per month - \$0.10 per transaction
#2005-209	1st National Title Ins. Agency, LLC	“ “
#2005-210	Cory Young	“ “
#2005-211	DCH Holdings, LC	“ “
#2005-212	At-Home Investments, LLC	“ “
#2005-213	Mocha Management, Inc.	“ “
#2005-214	Tiffany Sleater	“ “

Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2005-215  
Moore Wallace  
to Print and  
Mail Tax  
Notices for  
Davis County

Agreement #2005-215 with Moore Wallace was presented for the Treasurer’s Office. The company will print the tax notices and do the mailing for the approximately 86,000 taxable parcels of Davis County. It is payable in the amount of \$42,000.00. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment  
#2003-165A  
Davis School  
District for  
School  
Resource  
Officer at West  
Point Junior  
High School

Amendment #2003-165A with the Davis County School District was presented for the Davis County Sheriff’s Office. It is for the placement and services of a School Resource Officer in West Point Junior High School. It is a receivable in the amount of \$14,640.00. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2005-216 Ut  
Dept of Human  
Services for  
Funds for the  
SSBG Grant  
United Way

Agreement #2005-216 with the Utah Department of Human Services was presented. It is for the funding of the SSBG Grant for United Way. It is a receivable in the amount of \$106,510.88. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2005-217 UT  
Div. Of  
Housing &  
Comm. Dev.  
For  
Administration  
Of the CDBG  
Program

Agreement #2005-217 with the State of Utah, Division of Housing and Community Development, was presented for Davis County Community and Economic Development. It is a receivable in the amount of \$10,290.00 for the administration of the CDBG program. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Meeting adjourned.